

GRACE & FLAVOUR DIRECTORS' MEETING MINUTES

Thursday 9th February 2023: at 7.30pm

Present	Gerry (Chair), John W, Beverley, Ray, Michael, Ashley, John F, Vicky, Helena		
Apologies	Carolyn, Rob		
Minute Taker	Beverley		
REF	ITEM	NOTES	ACTION
1.	Meeting venue	Methodist Village Hall	
2.	Minutes of Last Meeting (Jan)	Approved subject to corrections: 2. Minutes of last Meeting “(Dec 22)”. 3. G+F Website Updates: “GR to ask U3A to share publicity ” 4. Hedge Planting “...Gerry planted a hedge...” Action: GR will correct and AB will put the corrected version on the web-site.	GR/AB
3.	Actions from last meeting		
1	H&S/Risk Assessment	AB has made amendments to the H&S Policy including: <ul style="list-style-type: none"> ● GR specified as Representative ● Fire extinguishers in kitchen and end of potting shed and to be tested annually ● All mention of Robin removed ● We do not use chemicals on vegetables ● East Wall section to refer to work done by Building Team ● Pond - mentioned notices (Handbook updated) ● Bonfire Rules <p>The policy will be reviewed annually in Sept/Oct</p> <p>Action: GR to put a copy of Bonfire Rules on H&S Notice Board</p>	GR
2	G&F Website Updates	Apparently the G&F website is found most often by Google searches for “Grace & Flavour” followed by “Flavour Gallery”; 43 people were searching for “newt poles”; others for “recipes”. The web-site is up to date apart from the latest wildlife report.	
3	Handbook	GR has updated the Young Adult section in the handbook. Action: AB to review expenses policy in the handbook and remove the separate expenses policy on the website. Action: AB to send through corrections for GR for him to update the master copy.	AB AB/GR
4	Tree surgery and the “Unter den Linden” problem	The tree surgeons have pollarded the trees and left wood chip piles, which are being assimilated into the garden. GR has a diagrammatic record of work done. The issue of excess soil under the trees was discussed. The large weed bins will be moved to extend the line of compost bins. The Directors agreed that building the first of the new bins for weeds is a high priority for the Building Team. It was agreed that in the interim weeds would go between the wall struts. <i>NB subsequent to the meeting after discussion with RT it was agreed that instead weeds would be dropped on the path outside the west wall.</i>	RT

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5	NGS Open Day - subcommittee	<p>CW has agreed to head the Open Day subcommittee. The subcommittee will include GR, JW, AB, VR, BN, Nikki and Lyn. She has drawn up an initial list of activities.</p> <p>Action: GR to circulate activity list to sub-committee Action: BN to put activities on a spreadsheet</p> <p>NB MT is to be copied into communications due to implications for allotment holders</p>	GR BN
4.	Events	<ol style="list-style-type: none"> 1. It was decided not to mark Coronation Day 6 May 2. Bob Spackman is arranging the Horsley Garden Society seed planting session on Monday 27 March 3. Ripley & District Horticultural Society will visit on Wednesday 5th July 	
5.	H&S	<p>The carpark entrance risk was discussed. A mirror was proposed,</p> <p>Action: GR to investigate the cost of a mirror Action: AB to put a note about speeding in the next newsletter</p>	GR AB
6.	Finance report (Attached)	<p>The finances are in a healthy position. The largest item of expenditure to date is the pollarding of the trees.</p> <p>It was agreed that expenditure on the Open Day should be monitored. Action: AB to talk to Bob about buying fruit cage netting sides</p>	AB
7.	Garden update	<p>Due to the adverse climatic conditions, there will be less than normal to sell in the next few months. Crops affected include cauliflowers, PSB and lettuces in the polytunnel. Sowing will start next week indoors.</p> <p>Pruning of fruit trees is progressing well.</p>	
8.	Allotments - update	<p>MT has sent a message to allotment holders about the padlock. Action: AB to include an item on the padlock in the general newsletter.</p> <p>MT included a note on the mowing rota in the allotment letter.</p> <p>The newest allotment holder has not cultivated their allotment for 40 days - and has moved out of the village. MT will end their tenancy and advise WH Parish Council accordingly. MT also has concern regarding the ½ plot next to the potting shed. He will contact the allotment holder and keep an eye on it. There is currently no waiting list for allotments.</p> <p>Action: AB to mention that there is no waiting list for allotments in the next newsletter.</p>	AB AB
9.	G+F Website & Comms.	Covered under item 3.2	
10.	Building team update	Provided by RT: "The building gang have been concentrating on the main fruit cage move. We are also working on removing the soil/stones built up around the southern lime tree and I have a sheet of acrylic to cut for the greenhouse opening vent."	

