

Place:	The Wesley Room, Methodist Church
Directors Present:	Ray Beard, Ashley Brown, Amanda de Haast, Nicki Douet, John Fluker, Robin Satow, Rob Treble, Michael Trower and John Whitlock.
Apologies:	Bob Spackman, Helena Stuart-Matthews
Chairman:	Amanda de Haast
Minute Taker:	Robin Satow
Agenda Item	
1.0 Welcome	
	Amanda welcomed all those present.
2.0 Minutes of last meeting	
	Approved by all present; actions reviewed.
3.0 Actions from last meeting	
3.1	Documentation – List of what and where –Amanda will visit Su Johnston to ascertain if she still has any such material. Action: Ongoing.
3.2	Wall Repair update – Rob reported that the West Horsley Place builder had visited the garden; he has similar problems with old brick walls on clay, at WHP. <u>Agreed</u> – Robin to draft short e-mail to Martin Archer (NT) asking if this commonality might form a useful basis for sharing of knowledge/expertise. Action – Robin.
3.3	Bodging group update – The pole lathe is virtually complete.
3.4	WH Fete – 14 September. With Helena, and Jane King.
3.5	Diseased silver birch, stump grinding and Lime tree pollarding – One oak stump and silver birch stump remain to be ground out (UPDATE – Done on 12 April). Invoice now awaited from R. Grist for all his tree works at the garden.
3.6	OGM Agenda. Amanda to introduce. Short presentations on garden (John), finance (Ashley) & wildlife (Eddie). Member participation/questions to be encouraged.
3.7	Ripley Lane hedge. Robin confirmed height opposite house on E. side of Lane to be not less than 3.5 m. Section South of main entrance gate topped earlier in 2019; rest to be done again over next Winter.
3.8	GF/GSC theatre outing. Mon 17 June. Amanda to post details on notice board at garden. Action – Amanda.
3.9	Chairman's cover – 8 August & 10 October. John F. volunteered to provide this.
3:10	Harvest thanksgiving. Ken McIntosh is confirmed.
3:11	(Review of) Ecological Report. Eddie & John W. have started this. Action – Ongoing.

3:12	<p>10th Birthday celebrations (29 June). Sub-Group met on 21 March (Minutes have been circulated).</p> <p>Updates on specific actions –</p> <ol style="list-style-type: none"> a. Rob to obtain quote for 200 flyers/event stickers. Action – Rob. b. Ashley to draft design for banners. Action – Ashley. c. Parking – new BUPA/Dene Place Manager has not arrived; Trevor Wykes to sound out Emile. (Update – meeting arranged with Maria Waters, new Manager, for 2 May) d. Ashley to lead on assembling all individual invitees’ addresses. Action – Ashley. e. Display boards in potting shed. Rob has discussed with Carolyn; she & daughter Georgina will be working on design, with John W. contributing wording and JF photos. Action – John W. & John F. Boards have been costed; production by small Dorking firm Action – Rob. f. Bodging demo. – info’ still awaited on alternative demonstrator, as Sue & David Reeve will be away. Action – John F./Robin – on 15 April.
3:13	<p>Succession planning. Ray stands in (Head Gardener role) during John W. absences, but group effort is needed to ensure carry forward of knowledge into the future. Could U3A Group leaders be asked how they achieve this? In context of recruiting younger Members, Surrey Vegans have been informed. John W. expressed strong view that new Members need to be “vegetable enthusiasts”.</p>
4.0	<p>Finance Report (Ashley)</p>
	<p>Ashley tabled his updated report. The Finance Sub-Group had met two weeks earlier; £1,000 of expenditure items had been identified – within budget already approved. <u>Noted</u> that the skip - just arrived, is almost full!</p>
5.0	<p>Garden Update (John W)</p>
	<p>John began by mentioning very recent severe attack by slugs on just-planted celabrese and cauliflowers. All other planted crops are, however, faring well, thus far. Ray has set two new rows of asparagus.</p> <p>Tool stations – ongoing.</p> <p>Hoes – delivery imminent (Update – received). Trugs purchased; in use. Netting still to be purchased (Action – John W.)</p> <p>Immediate priorities – more land preparation then planting/sowing to continue.</p> <p>John W. is also endeavouring to obtain further <u>small</u> load of FYM from supplier in Long Reach (Action – John W.)</p> <p>Monthly garden update – John W. to continue to “feed” material to Ashley, with more photos from John F. Action – John W. & John F.</p>
6.0	<p>Allotments (Michael)</p>

	<ul style="list-style-type: none"> i) Water is on. ii) All plots are taken, following a surrender, with waiting list of one. iii) Path comment (path nearest Ripley Lane hedge) – holes could be filled with woodchip. iv) <u>Agreed</u> – no further allotment holders’ representation on G&F Directors needed. v) Benches - <u>agreed</u> – Ashley to source two more, cost (max. £400 for the two) to be met from allotments funds held within G&F accounts. Action – Ashley. vi) Mowing – Michael to e-mail “The Mowers” (Bob, John Lillywhite, Ashley, Robin, John F.) to endeavour establishing a rota. Action – Michael. vii) Gravel for car-park. Delivered on 11 (and spread on 12) April. viii) Carol & Ian Johns’ allotment. John W. explained their circumstances. <u>Agreed</u> – G&F Members should endeavour to assist. (<u>Update – Michael spoke to Carol on 12 April; offer gratefully accepted.</u>)
7.0	Website (Ashley)
	<p>Next G&F Newsletter would include reminder of OGM; input from Eddie, and bodging content, including one or more photos.</p> <p>May issue to include details of 29 June party.</p> <p>June edition will include input form Helena on flowers in the garden. Action – Ashley.</p>
8.0	Building Team (Rob)
	<p>Potting shed windows have been cleaned!</p> <p>Floor levelling/screeding and painting by Bob - Will be done when the weather improves and tea breaks taken outside.</p> <p>Path to Dene Place gate and to Potting Shed – To improve wheelchair access. Awaiting NT (Sarah Archer) visit, and BUPA approval (including financing of materials). Action: Amanda</p>
9.0	Oak Processionary Moth – Statutory Notice from Forestry Commission.
	<p>After discussion of material received from the FC, subsequent G&F internal e-mails, and site inspections, it was <u>agreed</u> that, in the context of the terms of G&F’s lease from the NT, Robin would forward all this material to Sue Streeter (NT), albeit asking for information on the implications of “no (oak) material to be removed from the site”, adding that G&F are willing to monitor the tree apparently implicated, and asking whether NT was, in fact, sent notification in 2015. Robin’s communication would also seek NT’s approval to a site notice advising Members including allotment holders that (FC) spraying may be taking place late Spring/early Summer. Action – Robin.</p>
10.0	Sainsburys – Group volunteers offer.
	<p>It was <u>agreed</u> that Ashley would respond that G&F, whilst grateful for the approach, did not have any work suitable for a Sainsburys team of up to 25 volunteers for one day. Action – Ashley.</p>
11.0	AOCB.

	<ul style="list-style-type: none"> i. Ashley confirmed that G&F is now a Member of Social Farms & Gardens, which offers discounts on supplier products and for insurance cover. ii. Ray advised that Guildford in Bloom 2019 entries are now invited; <u>agreed</u> to enter in Neighbourhood Project category. Action – Ray. iii. Michael pointed out that a number of donations had “arrived” only to be found to have no use; he would publicise the need for any allotment holders to e-mail the G&F website, first. Action – Michael. iv. Nicki asked about tithe dates for 2019 - in the context of sales anticipated at the party on 29 June, it was <u>agreed</u> to distribute tithe between 11 July & 19 September. v. Robin pointed out the somewhat “naked” state of the allotments notice-board. It was <u>agreed</u> to rub down/repaint this, and add a wipe-board surface, Action – Rob. vi. Donations – G&F Donations Book to receive additions of rotating composter and small fruit cage. Action – Bob. vii. It was <u>agreed</u> that the existing fruit cage be covered with its net as soon as practicable. (Subsequent note – done on 12/04)
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Next meeting – OGM – 12 noon on Saturday, 11 May, at the garden/potting shed.

Thereafter – Thursday, 13 June – 7-30 pm at the Potting Shed.

Robin Satow/G&F mins. Apr.. 19 – FV 17/04/19