

GRACE & FLAVOUR DIRECTORS' MEETING

Directors' Meeting 14th May, 2020

Place:	Via Zoom
Directors Present:	Ray Beard, Ashley Brown, Nicki Douet, John Whitlock, John Fluker, Bob Spackman, Helena Stuart-Matthews, Michael Trower, Robin Satow, Rob Treble
Apologies:	None
Chairman:	Amanda de Haast
Minute Taker:	Robin Satow
Agenda Item	
1.0 Apologies for absence	
	None
2.0 Minutes of last meeting	
	Accepted as true record of proceedings.
3.0 Actions from last meeting	
3.1 Documentation – Nicki received an email from Su, currently spring cleaning & when box file located she will drop it off at Nicki's. Action: Ongoing	
3.2 Wall – expansion joints – funding. Robin & Rob advised that NT Wisley had confirmed no funding available; their 2020/21 budgets have been severely cut as the result of the pandemic. However, they are happy to allow G&F to carry out the work. (Cost of materials & machinery hire – see below (4). Rob would proceed with this project, most of the work being a one person job. Action: Rob.	
3.3 Trees. Robin reported. <ul style="list-style-type: none"> a. Remaining small dead elm and removal of large lime tree limb. Rob Grist quote is £270 incl. VAT. After discussion, it was agreed to remove the little owl box and contents (colony of wild honey bees) in stages, before Rob Grist is instructed; Rob is making a staging to ensure this is done safely. Action – Rob & Ray. Alison may take the colony. b. No reply received from Sue Streeter (NT) regarding mulberry tree. Action – Robin to chase. c. OPM. Visual inspection from ground by Robin (no OPM or nests seen) reported to Sue Streeter, who is to notify when Spring 2020 re-spraying it to take place (expected imminently); Michael to inform allotment holders. Action – Robin/Michael. 	
3.4 Wildlife/pond. Robin confirmed receipt of considerable helpful advice from Ben Siggery (Surrey WT) – passed to Gerry who is already actioning. Ben to be donated veg. box when pandemic conditions permit. Tansy to be dug out as much as possible. Action - All asked to assist Gerry. John W. advised song thrush nesting in laurel hedge adjacent potting shed had been released – twice – from pea netting. Pair of mallard are “around” but not obviously nesting in the garden this year.	

GRACE & FLAVOUR DIRECTORS' MEETING

3.5 Rules & Regulations review. Ongoing. Action – Ashley.
3.6 Photo poster – For the noticeboard by Budgens. Bob has despatched this.
3.7 Greenhouse staging – Tim Bennett will look at this purchase. Action: Ongoing
3.8 Noticeboards x 2 – Rob will hold back on this purchase to spread expenses. Action: Ongoing
3.9 Allotments – water supply. Michael confirmed that the supply is on. All supports ordered have been delivered (those for allotment area dip tanks will be installed in the Autumn), along with new trough for garden – just needs plumbing connection, to complete installation. Action – Rob.
3.1 Pest control. Rob advised no “catches”, but will continue to bait. Action – Rob. 0
Finance Report (Ashley) Treasurer’s report had been circulated before the meeting. About £200 had been received since the last meeting, via electronic means, for produce sales. Overall, there was little change from the accounts presented to the April meeting. £270 (incl. VAT) approved for tree works (see 3 (3), above), 4.0 £300 max. approved for expansion joints materials and machinery hire (see 3 (2), above) – to be sourced when supplier is open). Refund due to Ray for asparagus purchase. Quote needed for new weed bins timber (expected to be c. £200). Action – Rob.
5.0 Garden Update (John W)
5.1 a. General update – John confirmed ongoing “booking system” via website calendar is producing excellent results, although by no means all those turning up have “booked”. Some concern regarding full adherence to pandemic social distancing rule – all must adhere. Much watering continuing. Spinach cropping well; most other crops growing well, although carrots struggling to get started. Turnips & salad crops are also cropping. Late frosts have necessitated use of fleece, especially for early potatoes. Considerably more planting anticipated next week. b. Discussion on Mark de Como (correct spelling?) article on weed control. Agreed that it could be tried in globe artichoke area close to NW corner of garden. Action – Helena to report back to “promoters” of the idea. c. About half the latest FYM delivery has been barrowed in and spread. STOP PRESS – Further load anticipated on Sat., 23 May. Remaining heap to be covered against nutrient loss in wet weather. d. Helena requested help with weeding & staking in flower beds. Nicki and Robin volunteered. e. Unused large polypropylene tank to be sold or donated (depending on whether for his or his employer’s use) to Tommy. Action – John W. Tommy will also remove some unwanted materials.

GRACE & FLAVOUR DIRECTORS' MEETING

5.2	Summer pruning. Dana-Leigh has agreed to tuition one Member only; he or she will then instruct the other pruning volunteers. Work should be done ASAP. Action – Ashley to revert to Dana-Leigh.
5.3	Wolff tool heads – handles needed? These tool heads were a donation; after discussion, agreed to purchase just one handle (c. £20) Action – John W.
5.4	Tithe update. Agreed to undertake a trial run, with a view to start on 9 July. (Action – Amanda, Nicki, Helena). Full service to be advised to all Wheel of Care likely recipients (Action – Amanda) based on based on pandemic precautions – <ul style="list-style-type: none"> • Anticipate 4 car-loads only (not 5) • Buy (approx.. £60) compostable bags instead of using cardboard boxes. Action – Nicki. • Mask & gloves for each delivery driver. • Advise washing all contents on receipt. • Social distancing at delivery addresses. • Antibac. to wipe down relevant surfaces. • Recipient’s choice whether to accept tithe this year or not. • Those cropping for the tithe must wear disposable gloves, as well as washing hands thoroughly with soap & water before and after the operation
6.0	Allotments – drainage. Budget includes considerable contingency sum. Agreed to proceed in the Autumn, based on £350 from “main” (G&F) budget, and EHPC £350.
7.0	G&F website. Next newsletter. Ashley advised that Gerry has already submitted wildlife area material. John W. will submit garden content. If spraying has not been done by despatch date, OPM update can be included. “Frog story” to be circulated (initially to Directors) by Amanda (DONE). “Mallard story” to be added. (Action – Robin – DONE). Ashley to confirm cancellation of OGM on 16 May, and that date/time/venue for AGM will have to be confirmed or advised at a .later date
8.0	Building Team report. Rob advised that a number of minor maintenance jobs had been undertaken, including building “bees staging”, assisting Tom Suffolk and Phil with laying of donated stone circle on terrace (Amanda to send thanks letter, including offer of veg. box at a later date) and easing of doors. Initial laying of the stone circle components had been carried out by Tom S.
9.0	Covid 19 – update. Agreed that the precautions in place are working satisfactorily, although maximum number in the garden at any one timer can be eased from 6 to 10. Action – Ashley to include in Newsletter. Gate opening regime working well. Stolen (!) antibac. has been replaced. (See also above – 5.1 (a)) Occasionally, there have been too many people in the garden at once.
10.0	West Horsley Parish Council Grant Application. It was agreed to request a grant for replacement polytunnel covering, but not for allotments drainage (see above) or wall expansion joints. Action – Amanda/Ashley/Bob (to confirm £200 overall cost).
11.0	OGM. See above (7.0)

GRACE & FLAVOUR DIRECTORS' MEETING

12.0 AOCB.

- a. 11.0 - Michael asked that a check is made with Companies House. **Action – Ashley.**
- b. Bob S. confirmed cancellation of the Garden Society Summer Show.
- c. Ray has refurbished the wormery. **Action – Bob to purchase “starter pack” (est. £20)**
- d. Instagram. Amanda advised that Carolyn is working actively on this; item for next meeting.
- e. Amanda advised a Haslemere Museum/W. Horsley Place patchwork project, requesting a contributor for G&F content. Nicki or Carolyn may be able to do this.

Date of next meeting:

Thursday 11th June, 2020 – 7:30pm – Location – via Zoom.

Minute taker: Bob S.