

## GRACE & FLAVOUR DIRECTORS' MEETING

### Directors' Meeting 10<sup>th</sup> October, 2019

<b>Place:</b>	<b>The Wesley Room, Methodist Church</b>
<b>Directors Present:</b>	Ray Beard, Ashley Brown, Nicki Douet, John Fluker, Bob Spackman and Rob Treble
<b>Apologies:</b>	Amanda de Haast, Robin Satow, Helena Stuart-Matthews, Michael Trower and John Whitlock.
<b>Chairman:</b>	John Fluker
<b>Minute Taker:</b>	Nicki Douet
<b>Agenda Item</b>	
<b>1.0 Welcome</b>	
John welcomed all those present.	
<b>2.0 Minutes of last meeting</b>	
Amendment to item 3.2 NT / Wall repair – Update. Second bullet point should read “2.7m intervals, <i>external side of wall only</i> . Props at 45 deg.”	
<b>3.0 Actions from last meeting</b>	
<b>3.1</b>	<b>Documentation</b> – Nicki to contact Su Johnston to arrange collection of files. <b>Action: Nicki</b>
<b>3.2</b>	<b>Wall Repair update</b> – Robin was not present but provided a report: The National Trust has agreed to pay the costs. Rob to split the costs between phases 1 & 2 and pass to Robin who will then write to Sarah Archer at NT. <i>Minute taker's note: Rob circulated the details to directors via email dated 13<sup>th</sup> October 2019</i>
<b>3.3</b>	<b>WH Village Fete, 14th September</b> – Jane's report attached at the end of these minutes.
<b>3.4</b>	<b>OPM / Forestry Commission Notice</b> – Ashley reported that he had responded to the notice within the specified timescale notifying the Forestry Commission of what had been done. Sue Streeter (NT) was copied in. Sue Streeter responded that NT will deal with all issues from now on. We should monitor the situation. The next action is in May 2020 when spraying for OPM must be carried out, which is a NT responsibility. Ashley added that he had asked the Forestry Commission if we can remove the logs from the felled oak tree from the garden; FC confirmed that we can.
<b>3.5</b>	<b>Dene Place request for Safe Haven</b> – See Treasurer's Report with regard to committee's agreement to renew insurance with McClarrons. Ashley reported that the new policy includes cover for Dene Place using G + F as a safe haven at no additional charge. <b>Action: Ashley to inform Dene Place</b>

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<b>3.6</b>	<b>Harvest Thanksgiving / Squash Lunch, 12<sup>th</sup> October</b> – All confirmed with Ken Mackintosh with regards the short thanksgiving service.
<b>3.7</b>	<b>Apple Pressing, 21<sup>st</sup> September</b> – This was a great success with enough apples for a 2 <sup>nd</sup> pressing the following week. A number of families came just for the event and Dene Place residents helped prepare the apples.
<b>3.8</b>	<b>G+F Ecological Report (Winter project) – Ongoing</b>
<b>3.9</b>	<b>Instagram account – Ongoing</b>
<b>3.10</b>	<b>Guildford in Bloom awards evening, 17<sup>th</sup> September</b> – Amanda, Ashley, Nicki, Ray & Robin attended. We received a Gold award in the Neighbourhood Project category.
<b>3.11</b>	<b>Veg boxes for Angela (Donation of fruit cage) and Ken (Harvest Thanksgiving)</b> – Bob reported that Angela had emailed expressing her gratitude for her box and that Ken Mackintosh would receive his box at the Harvest Thanksgiving on 12 <sup>th</sup> October.
<b>3.12</b>	<b>Succession planning / Length of term – Ongoing</b>
<b>4.0</b>	<b>Finance Report (Ashley)</b>
	<p>Report circulated with minutes.</p> <ul style="list-style-type: none"> <li>• Insurance renewal was discussed. It was agreed that we should go with McClarrons, a company recommended by Social Farms &amp; Gardens. New policy will commence on 13<sup>th</sup> October 2019. As a matter of course the policy covers activities such as open days &amp; socials, D of E students and Dene Place using G + F as a safe haven in the event of an emergency, e.g. fire.</li> <li>• Risk assessments to be reviewed - <b>Action: Bob</b></li> <li>• The broken mower was taken to Lister Wilder; £136 charged for the repair.</li> <li>• All allotment fees except 1 have been received.</li> <li>• Water bill (£667) paid. The split is garden 70% &amp; allotments 30%.</li> </ul>
<b>5.0</b>	<b>Garden Update</b>

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	<ul style="list-style-type: none"> <li>• <b>Fruit trees – Overseeing team</b> – Dana Leigh is to teach team how to apply grease bands.</li> <li>• <b>Weed disposal</b> – This was discussed by the Garden sub-committee. Agreed that 2 large weed covered compost bins to be built and the weeds left to rot down.</li> <li>• <b>Rats</b> – Gone now that the sweetcorn has gone? Apparently rat &amp; family found in compost heap recently. John F said they had eaten his beetroot &amp; Rob said that the perimeter grass should be strimmed to discourage them.</li> <li>• <b>White fly</b> – Not as bad this year. The new style netting is better as it allows predators in to deal with pests.</li> <li>• <b>Supporting members buying produce on winter Saturdays</b> – Should we have a cut-off date as the quantity &amp; variety of produce lessens over the leaner months? It was agreed that numbers would probably tail off as the produce reduces. It would be helpful if John W could advise what is available for supporting members each week; Bob said he could make a sign to place by the double wooden doors showing weekly availability. <b>Action: Bob</b></li> <li>• <b>Crop pricing</b> – To be put on January's agenda</li> </ul>
<b>6.0</b>	<b>Allotments</b> (Michael not present but provided a report)
	<ul style="list-style-type: none"> <li>• <b>Rabbits</b> - One seen on the allotments last Saturday</li> <li>• <b>Plots</b> - All taken.</li> <li>• <b>Water</b> - Meter read on 1<sup>st</sup> October and tanks will be drained at the end of the month. Allotment holders could be reminded that if desperate for water, they can use the tap on the wall by the end of the Potting Shed.</li> </ul>
<b>7.0</b>	<b>Website</b> (Ashley)
	Nothing to report.
<b>8.0</b>	<b>Building Team</b> (Rob)
	<ul style="list-style-type: none"> <li>• <b>Oak tree roots</b> – Removed on garden side.</li> <li>• <b>Small oak tree stump</b> - at corner of tea area has been removed.</li> <li>• <b>Car park</b> – 1 of the 3 bags of gravel used to cover the areas where the geotex showing through.</li> <li>• <b>Apple press</b> – Emergency repair carried out.</li> </ul>
<b>9.0</b>	<b>Machinery – Security measures</b>

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	<ul style="list-style-type: none"> <li>• <b>Shredder</b> – Stolen so David Pile has taken other machinery for safekeeping.</li> <li>• <b>Mower</b> – Advert to be placed on Budgens' noticeboard. <b>Action:Bob</b></li> <li>• <b>Rotavator</b> – Required for former oak tree area.</li> <li>• <b>Security camera</b> – Amanda has one. Eddie could put it up, disguised in a bird box. <b>Action: Amanda to liaise with Eddie</b></li> </ul>
<b>10.0</b>	<b>AGM, 21 November, 7.15pm for 8pm, W H Village Hall</b>
	<p><b>Nicki will take the minutes. Bob will bring a projector.</b>            Nicki to send email asking for PowerPoint contributions and meeting reports to be sent to her.  <i>Minute taker's note: Email sent on 14<sup>th</sup> October. Cut-off date for photos is <u>15<sup>th</sup> November please.</u></i></p>
<b>11.0</b>	<b>AOB</b>
	<ul style="list-style-type: none"> <li>• <b>Compost material left in potting shed</b> - A couple of times there has been a barrow full of reject produce, foliage, intended compost etc. in the potting shed after a weekend with fruit flies buzzing around it. Can members be advised to leave these outside to avoid contamination in the potting shed.</li> <li>• <b>Finance sub-committee</b> – The next meeting is due to take place on 24<sup>th</sup> October. Ashley is away so he will advise Amanda that a new date needs to be set. <b>Action: Ashley</b></li> <li>• <b>2019 tithe</b> – Over 11 weeks 358 boxes were delivered to 34 households.</li> </ul>

**Date of next meeting:**

**AGM, Thursday 21<sup>st</sup> November, 2019 – 7:15pm for 8pm, W. H. Village Hall**

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### **G&F Village Fete Report: September 2019**

#### **Pre-Fete:**

Having a lead fete team was brilliant. Jane, Carolyn and Lyn. We were able to divide the roles and share the load before the fete and on the day. Behind the scenes Nicki helped with set up of game and various conversations could be had at the garden with John W, Helena and volunteers.

#### **Set Up:**

Sign up sheets were great and all slots filled.

Enough people on site 9.30am

Massive help was vegetables arriving nice and early. Luckily Bruce Edwards arrived and offered to help and weighed produce into pots/punnets. Think he arrived about 10.30am.

Photo boards hung with wire made set up much easier.

Behind the scenes back at the garden was equally important. Jane had contact with John W.

Helena was busy preparing flowers and herbs. Helena had also found and supplied resources for the miniature garden competition, many thanks. We were receiving produce and a big thank you to the croppers. Update needed from John W. on cropping and if there were enough people.

#### **Stall:**

Extra table behind gazebo was brilliant. Added benefit could store produce underneath until ready to weigh for top up of sales.

Volunteers: All turned up promptly for their sign up time and gave extra time outside the allotted hour. A big thank you and much appreciated.

#### **Vegetables Sales:**

Printed sheet of adjusted vegetables and quantities continues to work well.

£1 & 50p pots and punnets great.

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One item unexpectedly available to sell was Romanesco.

### **Flowers & Herbs:**

Herbs did not sell well. Sunflowers looked fabulous on the stall and most sold.

### **Treasure Hunt Game:**

The game had been adjusted to include 20 prizes. Still needs further adjustment as there were long periods of no prize winners. Maybe more lower value sweets to improve chances for children.

Selection of low value and some higher value prizes worked well.

### **Miniature Garden Competition:**

A great success. Thank you Amanda and Robin for judging. Nicky Webber enjoyed meeting you and judging with you both. Possibly link in with another community group/organisation in 2021.

### **Village Fete 2021:**

**Add to sign up sheet:** 10.30am – Delivery of produce with someone to weigh them.

**Suggestions:** Recipes for Chard. Maybe give herbs away with a leaflet

**Lead Team:** Two of the team, Lyn and Jane, will be stepping down to pursue other interests at the fete. This will provide an opportunity for new ideas and a fresh approach from the new team.

**Fete Box:** Box with useful items and item list inside. (Jane's Loft)