

GRACE & FLAVOUR DIRECTORS' MEETING

Directors' Meeting: Thursday 10th December, 2020 at 7.30pm.

Place:	Via Zoom
Directors Present:	Amanda de Haast, Ray Beard, Nicki Douet, Helena Stuart-Matthews, , Michael Trower, Robin Satow, Rob Treble, John Fluker
Chairman:	Amanda de Haast
Minute Taker:	Amanda de Haast
Agenda Item	
1.0 Apologies for absence – John Whitlock, Bob Spackman , Ashley Brown (after meeting)	
2.0 Minutes of last meeting	
Accepted as true record of proceedings	
3.0 Actions from last meeting	
3:1	Mulberry tree. All works completed and a very reasonable invoice for £60.00 from Rob Grist received for payment. Comment from RT that chippings were too close to trunk of tree. They will remove to prevent any further damage.
3:2	Wildlife/pond. Ongoing. Review at January Meeting.
3.3	Rules & regulations review (ongoing). Final review at January meeting
3.4	Covid-19 guidelines. Tier 2, no immediate change required. (NB. Guidelines update as we moved to Tier 3 on 17 Dec and Tier 4 on 20 Dec)
3.5	“Pink” trailer. Ongoing. Needs new tyres. It was felt there is a need to have a discussion about the overall future of the trailer given its continuing maintenance issues. Note for January agenda.
3.6	Handbook update. – Nicki confirmed all contributions received. Final sign off at January meeting. Action – Nicki/Amanda.
3.7	Incinerators: one purchased for soft fruit cage.and second one donated_
3.8	Sarah Archer, NT visit on 2 Nov. SA was happy with what she saw inc East Wall temp support works. She noted dead mature Ash tree in wildlife area and will arrange for it to be taken down.
3.9	AGM: Feedback. Following questions at AGM:- i) Allotment holders accessing community garden compost/weed bins. It was agreed that this would not be feasible. Allotment holders are encouraged to do own composting using cone or sim and a well maintained allotment should not produce so much compost. We have had bad experience of group allotment compost heap not being managed properly in the past and since the community garden grows on organic principles there is no guarantee of cross contamination with chemically treatment allotment waste. ii) Introduction of a social membership for those interested in attending the garden but having no active role and for this they would pay a fee. It was felt this was not need as there was no membership fee for any member and everyone received a warm welcome, particularly if they bought cake.

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4:0	Finance Report (Ashley). Update at January meeting
5.0	Garden Update (In John W's absence, given by Ray)
	Continuing good supply of produce. Cropping for Christmas Day to be done on Tuesday 22 nd and Thursday 24 th 10am-12 noon.
6.0	Allotments (Michael)
	<ul style="list-style-type: none"> i. Michael & Ashley met reps of both PCs for review. The parish councils propose to increase their annual rent (from £566 to £620) and asked for an annual review (as opposed to the current every three years). Both councils very complimentary about G+F. Michael to redo agreements for signature ii. Skip filled by those on allotments and garden. Worthwhile exercise. iii. Drainage – work to start when weather conditions are more favourable (ie January onwards).
7.0	Website & Communications (Ashley) - update at January meeting. Xmas Newsletter to be sent out outlining Christmas cropping. (NB it included subsequent update on Tier 4 Covid guidelines/ flow path in Potting Shed).
8.0	Building Team (Rob) <ul style="list-style-type: none"> 1. Renovation of Allotment noticeboard ongoing, to be follow by Main board for Potting Shed 2. Dip tank legs are being replaced with the concrete legs – ongoing 3. Materials for drainage works have been purchased. 4. Potting Shed gutters and main drains cleared 5. Future of ex compost loo shed to be discussed at January meeting 6. Observation – rotten wood chip being thrown in weed bins 7. Plea – please do not stack materials between the support props on West Wall/ against the wall as it interferes with the 'engineering' element of the props. 8. Rob confirmed he has the strimmer 9. Rob has offered to make a pallet platform for the bean poles to keep them off ground. Michael offered to put out a plea on Horsley Share/Horsley Hun for free pallets. (cost £10-£15 each to buy).
9.0	WHPC – Hedging and tree replacement application. Application to be submitted to WHPC for funding for 40m of hedging, holly trees, replacement fruit and mulberry tree. Amanda to submit. NB. Funds confirmed on 21st Dec at Extraordinary PC meeting. Supplier invoices to be submitted to WHPC for prepayment. Total value £503.23
10.0	AOB: <ul style="list-style-type: none"> 1. Gerry Robbins. Amanda proposed that Gerry Robbins be asked if he would like to join the committee as a Director. This was agreed by all. Action – Amanda to ask GR. (NB: GR is delighted to join committee. To be proposed and Seconded at January meeting. Ashley to forward relevant paperwork. 2. John Whitlock has confirmed, with immediate effect, he is going to take a few months break away from the community garden. He will be in regular contact with Ray who will be 'our man in the know', should you have any questions.

Date of next meeting: Thursday 14th January 2021 at 7.30pm (via Zoom - Amanda to host)

Chairman: Amanda de Haast

Minute taker: Bob Spackman